

SA&C Staff  
September 11, 2003  
RD&E A-1  
9:00 a.m. - 11:00 a.m.

Attendees: Roger Walk, Patrice Clarke, Robbie Elves, Richard Izac, Raymond Lau, Kathy A. Mitchell, Tapas Sengupta, Mingda Zhang, Linda Vinson, Konstantin Kozikis (by telephone)

Telephone number in conference room: 804-274-2586

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Miscellaneous business *publication process*  
*org. review*  
*deliverable collection* All

Delivering

WSA Knowledge Management Roadmap R. Elves

Role Statements P. Clarke

✓ Preparation for October Planning Meeting K. Kozikis

- Next staff, Celeste schedule, first week of *every month*  
Al and get Kostya a videoconference room *October 1st*

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